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OFFICIAL GAZETTE

GOVERNMENT OF GOA

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EXTRAORDINARY

GOVERNMENT OF GOA

Office of the District Collector, North Goa
Revenue Branch

Order

No. 4-7-2018/CZMP/hearing/RB

Sub.: Public Hearing for Draft Coastal Zone Management Plan (CZMP) in terms of CRZ, 2011 at Kala Academy, Campal, Panaji, Tiswadi Taluka, North Goa District, Goa. 10.30 a.m. to 7.00 p.m. by Goa Coastal Zone Management Authority (GCZMA).

Whereas, Public Hearing for Draft Coastal Zone Management Plan (CZMP) in terms of CRZ, Notification 2011 was scheduled at Taleigao Community Hall on 7th of March, 2021 and the said venue of the Public Consultation has been scheduled now at Kala Academy, Campal, Panaji, Tiswadi Taluka, North Goa District, Goa, on 7th of March, between 10.30 a.m. to 5.00 p.m.

And whereas, the undersigned being the District Magistrate, prescribes the following procedure for the conduct of the process of Public Consultation—

- a) The GCZMA shall restrict the number of persons gathered to 50 percent of the capacity at the venue for the Public Consultation with adequate social distancing and other safe guards in view of COVID-19 as issued by the Government from time to time.
- b) Use of virtual platform/online facilities shall also be employed in addition to the physical Public Hearing Process.
- c) Public consultation will be held from 10.30 a.m. to 5.00 p.m. on 07-03-2021. Given this time

limit, and given the need to give slots to maximum participants, it has been decided that one speaker will not be permitted to speak beyond a time limit of five (5) minutes.

- d) A time keeper will keep the track of time taken by every speaker. A warning bell will ring after four (4) minutes and final bell will ring after five (5) minutes.
- e) This also means that not more than 100 or 120 speakers will get an opportunity to speak. Speakers will get time slots as per the time of registration on the first come first serve basis. These speakers will be from both the categories— physical participants as well as those participating through virtual mediums. They will get slots on the first come first serve basis as explained above.
- f) Given this limitation, not more than 150 participants will be registered as speakers including both the mediums. Remaining participants can give their representation as explained below at (u) and (v).
- g) In case the speakers are less, the hearing will conclude as soon as the last speaker has spoken and will not continue thereafter.
- h) To register as participant/speaker, he/she shall send following details to GCZMA at goacoastalzone@gmail.com or at the Office of the Collector and District Magistrate, North during office hours on or before 5th of March, 2021 by 5.00 p.m. positively.
 - a. Name:
 - b. Gender:
 - c. Address:
 - d. Mobile No.:

- e. Email Id:
 - f. Participate as: Participant/speaker.
 - g. Mode of participation: Virtual Mode/
/Physical Mode.
 - h. Valid ID Proof to be sent as attachment to email.
 - i) Participants/speakers, who wish to join virtual hearings, must sign an undertaking (as per the format enclosed as Annexure A) and send the same along with above details (scanned copy).
 - j) Valid ID proof shall be one of the identification documents as prescribed by the Election Commission of India and participation will be allowed only for those having valid ID proof. No persons shall be allowed inside the venue or allowed to attend Virtual Hearing without valid ID proof as prescribed.
 - k) The details at Sr. No. (h) shall reach GCZMA or Collector and District Magistrate, North by 5.00 p.m. on 05-03-2021.
 - l) The participants will be communicated through SMS on the registered mobile number latest by 06-03-2021 of their registration as Speaker for physical or virtual participation.
 - m) Those who have registered as participants for attending through Virtual Mode would be sent meeting details on their registered email IDs.
 - n) Standard Operating Procedure (SOP) and General Instructions for Virtual Hearing are annexed as Annexure B.
 - o) Only registered participants/speakers would be allowed to enter the venue or attend Virtual Hearing.
 - p) The GCZMA may also obtain responses in writing from concerned persons having a plausible stake in the environmental aspects of the project or activity, through electronic or paper means.
 - q) The NGOs who wish to express their views shall do so through only one authorized representative per NGO who shall also compulsorily register as per Sr. No. (h). The NGO should be registered NGO. The NGO representative shall send an authority letter in original from the competent official of the NGO to GCZMA or the Collector & District Magistrate, North through electronic or paper mode.
 - r) The speakers shall be allowed to speak in the allotted time slot only. In case the speaker is not available at the particular slot when his/ her name is announced then he/she will not be allowed to express his/her view thereafter when his time slot is missed.
 - s) No separate audio/video presentation of any kind will be allowed on the part of public participants/speakers. Such presentation if any, shall be submitted in the form of soft copy before the end of the public hearing and at the designated desk at the venue which will be considered.
 - t) Those participants who are unable to attend the public hearing and/or those who could not get the slot to express their views, will be allowed to submit their written representation at the Desk set up or in the Office of the GCZMA during the Public Consultation on 7th of March, 2021 OR at fourth floor, Dempo Tower, EDC, Patta Plaza, Panaji-Goa OR the Office of the Collector and District Magistrate, North OR by email on goascoastalzone@gmail.com by 15th of March, 2021 by 5.00 p.m.
 - u) Participants can also submit their concern in writing to the GCZMA on or before 15-03-2021 by 5.00 p.m.
 - v) The participants shall strictly restrict their suggestion/objections to the matter in question and shall refrain from making long speeches. Further, the suggestions/objections already raised by the previous speaker shall be avoided.
 - w) The speeches of participants shall also be strictly restricted only to the matter in question and shall not contain any political or personal criticism of any nature which will not be permitted.
- Now therefore and in view of above, all the participants are hereby required to strictly adhere to the above prescribed procedure for conduct of Public Hearing without any deviations.
- Given under my hand and seal of this office on this 3rd March, 2021.
- Panaji.— The Collector & District Magistrate, North Goa District, *Ajit Roy*, IAS.
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- ANNEXURE A
- Format of Undertaking**
- "I, aged about years, participant/ /speaker for the Public Hearing for the Draft Coastal Zone Management Plan (CZMP) in terms of the CRZ 2011 at Kala Academy, Campal, Panaji, Tiswadi Taluka, North Goa District, Goa, on 7th March, 2021 between 10.30 a.m. to 5.00 p.m. by Goa Coastal Zone Management Authority (GCZMA) do hereby solemnly affirm and declare as under:

- i. That I shall strictly maintain the in camera nature of the proceedings before the Chairperson.
- ii. That I shall not share/disclose/disseminate the video conferencing link shared with me for the purposes of virtual hearing with any other person except as allowed by the Chairperson.
- iii. That I shall not allow any unauthorized person to remain present during the virtual hearing.

Signature of Participant/Speaker:

Name of Participant/Speaker:

ANNEXURE B

Standard Operating Procedure (SOP) for Virtual Hearing

Participants shall the following protocol for hearings through virtual mode.

1. For conducting hearing through Virtual Mode (VM), details would be sent through email advance to all participants/speakers who opted to join the hearing through Virtual Mode.
2. The participants/speakers, who wish to join virtual hearings, must sign an undertaking as given in Annexure-A and send a scanned signed copy thereof through email to GSPCB.
3. The participants speakers are expected to conduct in a decorous manner at all times during virtual hearings.
4. The participants speakers shall not share/ /disclosed/disseminate the link shared with them for the purposes of VM with any other person.

General Instructions

5. For enhanced Virtual Meeting quality, use of headphones is recommended.
6. The standard protocol about one person speaking at a time in Virtual Meeting shall be strictly followed.
7. The speakers shall be given opportunities to present their case. Any attempt to jump in during the presentation by another speaker may disrupt the proceedings. Such conduct may also invite 'muting' of the microphone of the disrupting speaker.
8. Cross talking or discussion could be done only after the microphone has been put in 'mute' mode.
9. The participants/speakers must ensure that no other device or application is connected to or using the bandwidth when the hearing is in progress.
10. The participants/speakers while joining the VM, shall enter their name in the following format: First name-Second name- Participant/Speaker.
11. Upon having joined the hearing in virtual mode, the speaker shall introduce himself/herself to the Chairperson and thereafter, shall wait for the instructions from the Chairperson. On being asked, the speaker may make submissions and on completion of the submissions, shall at once 'mute' the microphone of the respective device. If the Chairperson requires the speaker to make further submission(s), the Speaker may then 'unmute' the microphone of the device and again, on completion of the submission, put the microphone on 'mute' mode.
12. Simultaneous submissions by more than one speaker at any given time shall be allowed.
13. Parties are required to stay online (but in Self Mute mode) till the Chairman concludes the hearing of their matter, whereafter the parties may disconnect from video-conference.

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